



Position:	Decision Support Specialist
Closing Date:	
Status:	Full Time
Position Description:	Reporting to the Manager of Decision Support, the successful candidate will support the development & implementation of a strong foundation for information reporting that meets the internal and external reporting requirements of Michael Garron Hospital. The Decision Support Specialist works closely with clinical programs and management by providing timely, accurate and meaningful information to support evidence-based decision making.
Qualifications:	<ul style="list-style-type: none">• - Minimum of 2-3 years' experience in data management, analysis, and evaluation in a healthcare setting• - Content knowledge and proficiency with patient information datasets and systems such as DAD, NACRS, CCRS, NRS, OMHRS, MIS and Case Costing• - Strong data reporting, analytical and presentation skills• - Previous experience with balanced scorecard reports and indicator development an asset• - Previous experience with statistical analysis applications (e.g. SPSS, SAS) an asset• - Demonstrated ability to establish and build effective working relationships• - Demonstrated excellent writing and editing skills• - Ability to accurately summarize and communicate information• - Knowledge and experience in continuous quality improvement methodologies



	<ul style="list-style-type: none">• - Knowledge of methodologies, survey tools, and evaluation techniques• - Understanding of the health policy environment• - Proficient in the use of all Microsoft office products• - Proficient in the use of standard report writing and Business Intelligence tools (e.g. Crystal reports, SAS, Cognos, or others)• - Demonstrated organizational skills and ability to prioritize workload• - Demonstrated ability to work independently, in small groups, and in team environments• - Good work and attendance record required• - All employees of Michael Garron Hospital (MGH), a division of Toronto East Health Network (TEHN) [formerly Toronto East General Hospital (TEGH)] agree to work within the legislated practices of the Occupational Health and Safety Act of Ontario.• - All employees of MGH are responsible to contribute to a transparent culture of patient and staff safety by adhering to and abiding by patient and staff safety policies and procedures set by MGH.• - All employees are accountable for protecting the psychological health and safety of themselves and their co-workers through adherence to MGH's policies and practices.
Contact Information:	HR@tehn.ca