

## NOTICE OF VACANCY

Posting Period: Until Filled

## NON UNION

Posting #

### SENIOR ANALYST - FUNDING AND DATA QUALITY

1 Full Time

Decision Support

#### We Value, Compassion, Accountability, Respect, Excellence and Safety

#### Description:

The Funding and Data Quality Analyst will work collaboratively with team members in Finance, Decision Support and Health Information Management to ensure the overall quality and data integrity of financial, statistical and clinical information. Subject matter expert in hospital funding model, the analyst will lead program operational analysis and monitor key performance indicators to ensure accurate reporting and efficiencies to maximize hospital funding and resource utilization. The analyst will lead in the preparation of Ministry submissions (MIS trial balance, SRI and Case Costing submissions).

#### Hours:

Monday to Friday, 37.50 hours per week. Occasional evening and weekend work when required to meet deadlines.

#### Skills & Qualifications Required:

- University Undergraduate Degree in Business/Accounting required;
- Professional accounting designation (CPA) or in later stages of obtaining required;
- Minimum of three (3) years of finance/data quality work experience in a healthcare setting with sound knowledge of hospital operations;
- Extensive knowledge of MOH, LHIN and CCO funding methodologies, including HBAM, QBPs, CCO, Paymaster and other funding categories;
- Manage and maintain the case costing system in compliance with the Ontario Case Costing (OCC) standards;
- Advanced knowledge of health information management and client database systems such as Case Costing, Ontario Health Care Reporting Standards (OHRS), health utilization concepts and databases (e.g. HIGs, weighted cases, Discharge Abstract Database, the National Ambulatory Care Reporting System, etc.), and knowledge and understanding of workload measurement concepts;
- Development and production of ad-hoc and standard reports and analysis. Experience with Crystal and Tableau would be an asset;
- Experience with MS Office or similar PC applications and integrated enterprise wide computer applications, advanced skills in Excel;
- Demonstrated effective communication, interpersonal skills, and organizational skills;
- Highly self-directed and able to make decisions;
- Demonstrated ability to attend work on a regular basis as per the STEGH Attendance at Work Policy
- Demonstrates a fit with STEGH values

[www.stegh.on.ca](http://www.stegh.on.ca)

*Our Vision is to deliver an excellent patient care experience, in a safe and compassionate environment, in collaboration with our healthcare partners.*

*Applicants who wish to be considered for this vacancy shall submit their resume directly to [www.stegh.on.ca](http://www.stegh.on.ca)*

*St. Thomas Elgin General Hospital is committed to a barrier-free respectful, accessible and inclusive work environment. Upon individual request, the Hospital will endeavour to remove any barrier to the hiring process to accommodate those candidates with disabilities. Please inform us should accommodation be required at any point in the recruitment and selection process*

*We thank all applicants who apply for this position, however, only those applicants selected for an interview will be contacted. In accordance with Freedom of Information and Protection of Privacy Act, personal information will only be used for candidate selection.*

